

Kolkata-27, Dated 7/11/2017

Sub: Framing / Amendment of Recruitment for the Group B posts — Central Reference Library, Kolkata — Regarding.

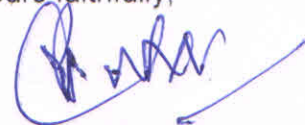
To Whom it may concern

Sir / Madam,

I am directed to invite attention of DoPT OM issued vide No. AB-14017/61/2008/-Estt.(RR) dated 13th October 2015 regarding putting up the proposal for framing / amendment of recruitment rules on the official website of the organization for 30 days for inviting comments of the stakeholders. Therefore, the draft Recruitment Rules for Group-B posts in Central Reference Library, Kolkata are being uploaded on the website of the Central Reference Library.

In view of the above, it is requested to all concerned to kindly furnish comments, if any, in writing, addressed to the **Librarian, Central Reference Library, Belvedere, Kolkata-700 027** in this matter within 30 days from the date of upload of the proposal in the website.

Yours faithfully,



(Pallab Kumar Guha)
Accounts-cum-Administrative Officer

पल्लव कुमार गुहा / Pallab Kumar Guha
सेखा-सह-प्रशासनिक अधिकारी / Accounts Cum Administrative Officer
भारत सरकार / Govt. of India
केन्द्रीय संदर्भ पुस्तकालय / Central Reference Library
कोलकाता - 27 / Kolkata - 27

No.F.13-5/2017-Lib.
Government of India
Ministry of Culture

Shastri Bhawan, New Delhi
Dated 2nd November, 2017
SH

To

Librarian,
Central Reference Library,
Belvedere,
Kolkata- 700027

Subject: Amendment of Recruitment Rules in respect of Group 'B' posts in
Central Reference Library, Kolkata- reg.


Sir,

I am directed to refer to your letter dated 16.08.2017 on the subject mentioned above and to say that as per Dept. of Personnel & Training O.M. dated 13.10.2015 (copy enclosed), before referring any proposal for framing/amendment in the Recruitment Rules of any post, the proposed amendments/revision in the RRs would be put up on the website of respective Ministries/Departments for 30 days for inviting comments from stakeholders.

2. It is requested to place the draft RRs of the posts of Assistant Library & Information Officer, Accounts-cum-Administrative Officer and Library & Information Assistant (copy enclosed) on the website of Central Reference Library, Kolkata for 30 days for inviting comments from the stakeholders. The comments, if any, may be sent to this Ministry for further necessary action. A certificate to this effect may also be sent to this Ministry.

Yours faithfully,

Encl.as above


(N.K.Sinha)

Under Secretary to the Government of India

No.AB-14017/61/2008-Estt.(RR)
Government of India
Ministry of Personnel P.G.& Pensions
Department of Personnel & Training

North Block, New Delhi

Dated: 13 /10/2015

OFFICE MEMORANDUM

Attention is invited to this Department's O.M. No. AB.14017/48/2010-Estt (RR) dated 31st December, 2010 vide which Guidelines on framing / amendment/relaxation of Recruitment Rules and Service Rules were issued.

2. In this context it has been decided that before referring any proposal for framing/amendment in the Recruitment Rules of any post in Ministries/Departments and their subordinate and attached office, the proposed amendments/revision in the Recruitment Rules would be put up on the website of respective Ministries/Departments for 30 days for inviting comments from the stakeholders. . Thereafter, taking into account the comments so received, the proposal would be sent to DoPT, UPSC and Ministry of Law for finalisation.

4. All the Ministries/Departments are, therefore, requested to adhere to these instructions scrupulously. **Proposal referred to this Department without following the aforesaid procedure, would not be entertained.**


(Jitendra R. Gaikwad)
Under Secretary (RR)

To

All Ministries/Departments of Government of India

Copy to:

1. The President's Secretariat, New Delhi.
2. The Prime Minister's Office, New Delhi.
3. The Cabinet Secretariat, New Delhi.
4. The Rajya Sabha Secretariat, New Delhi.
5. The Lok Sabha Secretariat, New Delhi.
6. The Comptroller and Auditor General of India, New Delhi.
7. The Union Public Service Commission, New Delhi.
8. The Staff Selection Commission, New Delhi.
9. All Attached Offices under the Ministry of Personnel, Public Grievances and Pensions.
10. Establishment Officer and Secretary, ACC
11. All Officers and Sections in the Department of Personnel
12. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi
13. All Staff Members of National Council (JCM)
14. All Staff Members of the Departmental Council (JCM),
15. Ministry of Personnel, PG and Pensions
16. Establishment (RR Division) (20 copies)
17. NIC for uploading on the Department's website.

To be Published in Part II, Section 3, Sub-section (i) of the Gazette of India

Government of India
Ministry of Culture

NOTIFICATION

New Delhi Dated, the

G.S.RIn exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Central Reference Library, Calcutta, Ministry of Culture (Group 'B') Recruitment Rules, 1960, in so far as they relate to the posts of Assistant Editor except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Assistant Library and Information Officer in the Central Reference Library, Kolkata, namely:-

1. Short title and commencement- (1) These rules may be called the Central Reference Library, Kolkata, (Ministry of Culture) Assistant Library and Information Officer (Group 'B' post) Recruitment Rules 2017.
(2) They shall come into force on the date of their publication in the Official Gazette.
2. The number of post, its classification and the pay band and grade pay or pay scale attached thereto shall be as specified in columns (2) to (4) of the Schedule.
3. Method of recruitment, age limit, qualifications, etc. The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in column (5) to (13) of the aforesaid Schedule.
4. Disqualification. - No person,
 - (a) who has entered into or contracted a marriage with a person having a spouse living, or
 - (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax. - where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or

category or persons.

6. Saving. – Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

1	2	3	4	5	6	7	8	9	10	11	12	13
Name of Post	Number of Post	Classification	Scale of Pay	Whether selection post or non-selection post	Age limit for Direct Recruits	Educational and other qualifications required for Direct Recruits	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Period of Probation, if any	Method of recruitment whether by direct recruitment or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
Assistant Library & Information Officer	15* (2017) * Subject to variation dependent on work load	General Central Service, Group B, Gazetted (Non-Ministerial)	Level - 7 (Rs. 44900-142400/-)	Selection	Not exceeding 30 years (Relaxable for government servant up to 5 years in accordance with the instructions or orders issued by the Central Government)	Essential : (i) Bachelors Degree in Library Science or Library and Information Science of a recognized University/Institute; (ii) Two years' professional experience in a Library under Central/State Government / Autonomous or Statutory organization/ PSU/ University or Recognized Research or Educational Institution. (iii) Language proficiency in the language concerned at the Matriculation or equivalent level from a recognized board. Desirable: (i) Master's Degree in Library Science or Library and Information Science of a recognized University/Institute (ii) Diploma in Computer Application from a recognized University or Institute	Age: No. Educational Qualification : No, but must possess Bachelors Degree in Library and Information Science of a recognized University/ Institute.	Two years for direct recruits	100% by promotion failing which by direct recruitment	For Promotion Library and Information Assistant in the Level-6 (Rs. 35400-1,12400/-) with five years' regular service in the grade and successfully completed training of 3 weeks in the field of Library and Library Science.	Group B Departmental Promotion Committee for confirmation and promotion: 1. Joint Secretary, Ministry of Culture, dealing with subject - Chairman 2. Director (Library)/Deputy Secretary, Ministry of culture dealing with the subject - Member 3. Librarian, Central Reference Library, Kolkata - Member 4. Under Secretary, Ministry of Culture, dealing with the subject - Member	Consultation with the Union Public Service Commission is necessary while making appointment by direct recruitment

Schedule

						<p>Note 1 : Qualifications are relaxable at the discretion of the Union Public Service Commission in the case of candidates otherwise well qualified for reasons to be recorded.</p> <p>Note 2 : The qualification(s) regarding experience is / are relaxable at the discretion of the Union Public Service Commission in the case of candidates belonging to Scheduled Castes and Scheduled Tribes if, any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>						
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[F.No.13-5/2017-Lib.]

(N.K.Sinha)
Under Secretary to the Government of India

To be Published in Part II, Section 3, Sub-section (i) of the Gazette of India

Government of India
Ministry of Culture

NOTIFICATION

New Delhi Dated, the

G.S.RIn exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Central Reference Library, Calcutta, Ministry of Culture (Group 'B') Recruitment Rules, 1977, in so far as they relate to the post of Accounts-cum-Administrative Officer, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Accounts-cum-Administrative Officer in the Central Reference Library, Kolkata, namely:-

1. Short title and commencement- (1) These rules may be called the Central Reference Library, Kolkata, (Ministry of Culture) Accounts-cum-Administrative Officer (Group 'B' post) Recruitment Rules 2017.
(2) They shall come into force on the date of their publication in the Official Gazette.
2. The number of post, its classification and the pay band and grade pay or pay scale attached thereto shall be as specified in Rows (2) to (4) of the Schedule.
3. Method of recruitment, age limit, qualifications, etc. The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Rows (5) to (13) of the aforesaid Schedule.
4. Disqualification. - No person,
 - (a) who has entered into or contracted a marriage with a person having a spouse living, or
 - (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax. - where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or

category or persons.

6. Saving. – Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

1	2	3	4	5	6	7	8	9	10	11	12	13
Name of post	Number of post	Classification	Scale of Pay	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruit	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment/deputation/absorption, grades from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
Accounts -cum- Administrative Officer	1*(2017) * Subject to variation dependant on work load	General Central Service, Group 'B' Gazetted, Ministerial	Level-7 (Rs. 44900-142400/-)	Selection	Not exceeding 30 years (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government).	Essential : i) Degree of a recognised University or equivalent. ii) Three years experience in a supervisory capacity of accounts, administration and establishment work in a Government Office/PSU/Autonomous Body/Statutory Body. Desirable : i) Knowledge of Government rules and regulations. ii) Experience of organization and control of sales of publications.	Not applicable	Two years	By promotion failing which by transfer on deputation and failing both by direct recruitment.	Promotion : Superintendent in the pay scale of Level 6 (Rs.35400-112400/-) with 5 years regular service in the grade or with 7 years of service in the grade of Assistant, CRL rendered after appointment thereto on a regular basis. Transfer on deputation : Officers under the Central or State Government holding analogous posts or with five years services in the posts in the Level-6 (Rs.	Group B Departmental Promotion Committee a) Joint Secretary, Department of Culture – Chairman b) Director(Libraries), Department of Culture – Member c) Librarian, Central Reference Library, Kolkata - Member d) Under Secretary, Library Section, Department of Culture – Member	Consultation with the Union Public Service Commission is necessary while making direct recruitment and confirmation of direct recruit.

SCHEDULE

					<p>Note 1: Qualifications are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing in case of candidates otherwise well qualified.</p> <p>Note 2: Qualifications regarding experience is/are relaxable at the discretion of the Union Public Service Commission [Competent Authority] in the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if, at any stage of selection the Union Public Service Commission/Competent Authority is of the opinion</p>				<p>35400-112400). Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion. Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/d department of the Central</p>		
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SCHEDULE

						<p>that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.</p>						<p>Government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the last date of receipt of applications.</p> <p>Note 3: For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or</p>		
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Government of India
Ministry of Culture

NOTIFICATION

New Delhi Dated, the

G.S.RIn exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Central Reference Library, Calcutta, Ministry of Culture (Group 'C' and 'D' Posts) Recruitment Rules, 1990, in so far as they relate to the posts of Sub Editor except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Library and Information Assistant in the Central Reference Library, Kolkata, namely:-

1. Short title and commencement- (1) These rules may be called the Central Reference Library, Kolkata, (Ministry of Culture) Library and Information Assistant Group 'B' (Non-Gazetted) post Recruitment Rules 2017.
(2) They shall come into force on the date of their publication in the Official Gazette.
2. The number of post, its classification and the pay band and grade pay or pay scale attached thereto shall be as specified in columns (2) to (4) of the Schedule.
3. Method of recruitment, age limit, qualifications, etc. The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in column (5) to (13) of the aforesaid Schedule.
4. Disqualification. - No person,
 - (a) who has entered into or contracted a marriage with a person having a spouse living, or
 - (b) who, having a spouse living, has entered into or contracted a marriage with any person,shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.
5. Power to relax. - where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category or persons.

6. Saving. – Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

1	2	3	4	5	6	7	8	9	10	11	12	13
Name of post	Number of post	Classification	Scale of Pay	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruit	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
Library & Information Assistant	19* (2017) * Subject to variation dependent on work load	General Central Service Group B Non-Gazetted, Non Ministerial	Level-6 (Rs.- 35400-112400/-)	Not applicable	Not exceeding 30 years(Relaxable for government servant up to 5 years in accordance with the instructions or orders issued by the Central Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands of Lakshadweep)	Essential: (i) Bachelors Degree in Library Science or Library and Information Science of a recognized University/Institute; (ii) Two years professional experience in a Library under Central/State Government/Autonomous or Statutory organization/PSU/University or Recognized Research or Educational Institution. (iii) Language proficiency in the language concerned at the Matriculation or equivalent level from a recognized board. Desirable: Diploma in Computer Application from a recognized University or Institute Knowledge of working with	Age : No Educational Qualification : Yes	Two years for direct recruits	25% by promotion failing which by direct recruitment and 75% by direct recruitment Note1: Vacancies caused by the incumbent being away on deputation or long illness or study leave or under the other circumstances for a duration of one year or more may be filled on deputation basis from the officers of the Central Government: (a) (i) holding analogous post on regular basis in the parent cadre or department; or	Promotion through Departmental Qualifying Test from employees' holding group 'C' posts as follows: (i) Level -2 (Rs.19900-63200/-) with 8 years regular service in the grade; (ii) Level -4 (Rs.25500-81100/-) with 5 years regular service in the grade; (iii) Level -1 (Rs.18000-56900/-) With 10 years regular service in the grade, on the condition of having qualifications required for direct recruits.	Group B Departmental Promotion Committee for confirmation and promotion: 1. Joint Secretary, Ministry of Culture, dealing with subject libraries – Chairman 2. Director (Library)/Deputy Secretary, Ministry of culture dealing with the subject libraries – Member 3. Librarian, Central Reference Library, Kolkata – Member 4. Under Secretary, Ministry of Culture, dealing with	Consultation with Union Public Service Commission is not required

Schedule

					<p>Library Software Systems. Note 1: Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified for reasons to be recorded. Note 2 : The qualification(s) regarding experience is / are relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Castes and Scheduled Tribes if, any stage of selection, the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>			<p>(ii) with six years' service in the grade rendered after appointment thereto on a regular basis in Level-5 in the pay matrix or equivalent in the parent cadre or department; and (b) Possessing educational qualifications and experience prescribed for direct recruits under column (7).</p>		<p>the subject Library - Member</p>	
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[F. No. 13-5/2017-Lib.]

(N.K.Sinha)
 Under Secretary to the Government of India